



Community Development Report

Date: 18/06/19

Produced by: Robert Venus

Point	Notes	Actions
Green Infrastructure Project	<p>Following a requirement for all partners to revise their project plans, I have now sent the completed main Project Plan to Neath Port Talbot for inclusion within the main application.</p> <p>I have also collated the Communications Plan, Monitoring and Evaluation Plan, Financial Management Plan and produced the Cwmaman based Outcomes table; against the Welsh Government categories.</p> <p>All of these are available upon request as they are substantial and detailed documents. They will be shared with those Councillors involved in the GI Working Group however.</p> <p>Please contact me if you would like a copy of the detailed documents or would like to discuss this project in greater detail. A full copy of all plans and documents will be available at the main council meeting to view.</p>	
Well-being Integration into Council Operations	<p>I am yet to receive feedback on the proposed system for meeting Well-being of Future Generations Act duties.</p> <p>However, I have continued to develop the PSB Well-being Report and this is included with this report.</p> <p>I will now call a special meeting of the Council to go through the PSB Well-being Report and ensure that we are meeting the required duties and that the report is an accurate representation of the Council.</p>	<p>Carried over from last month's report: Council to identify a list of the key priorities for the next 3 years for inclusion within the Report.</p>
Community Engagement and Support	<p>Since my last report I have met with the following groups/organisations to take forward community development priorities:</p> <ul style="list-style-type: none"> - Ysgol Y Bedol School: Formula 3D Project (see specific section later in this report) - Swansea University: Initial partnership discussions in relation to the Precious Plastic Amman Valley Project. - AVHAG: support with constitution. - Community Clean-up Volunteers: possible Action Group Members. - Carnival Committee: Event support as needed. <p>Mess Up the Mess: youth engagement within GI project.</p>	
GI Project Delivery Structure	<p>For clarification on this topic the following is a summary of the partnership agreed approach:</p> <ul style="list-style-type: none"> - Job description Development for GI Volunteer Coordinator: CTC, CCC (Robert Venus and Rosie Carmichael) - Interview Panel: CTC, CCC, NPT (Rob Venus, Councillor, Rosie Carmichael, Catrin Evans). - Day-to-day support/coordination for GI Volunteer Coordinator: CDO - Ecology specific support: Rosie Carmichael (CCC) - Quarterly Task Setting and Review: CTC and CCC (Rob Venus and Rosie Carmichael) – to be delivered as whole project team meeting. <p>In regards to the strategic delivery of the project locally and regionally the approach will be:</p> <p>Primary Steering Group/Delivery Group: Cwmaman Town Council, Carmarthen County, Swansea Council, Neath Port Talbot Council, SmallWoods.</p> <p>Regional GI Steering Group: As above + Hywel Dda Health Board, Bro Morgannwg Health Board and other stakeholders at regional level.</p> <p>Amman Valley GI Action Group: Cwmaman Town Council, Private sector representation, third sector representation, education providers (Ysgol y Bedol, Dyffryn Aman), other Amman Valley T+C Councils that wish to engage.</p>	
Existing Projects	<ul style="list-style-type: none"> - Volunteer Hub: event postponed until August 16th and 17th due to bad weather. - Technology Hub: Engagement with Ysgol y Bedol and Swansea University. - Well-being Duties/Compliance: internal systems development and PSB report. - Procurement: items for workshop. - Design: image development for Volunteer Hub and F1 project. - Marketing/Social Media: Volunteer Hub page launch. - Precious Plastic Amman Valley: Partnership and participant identification as the Council have reprioritised the project. 	

Going Forward:

GI Project	Finalise format of Outcomes submission for WG. Develop Job Description and Person Specification for GI Volunteer Coordinator.
Technology Hub/Education	Provide final stage support for Ysgol y Bedol through MakerSpace project and attend/support at the race event on June 22 nd . Follow-up discussion/planning with Dimitris Pletsas (Swansea University) and Ysgol y Bedol regarding CPD and further outreach engagement.
Well-being Report	Deliver Special Meeting on Friday 28 th of June for Council to confirm PSB report submission.
Volunteer Hub	Continue to work with CAVS in the development of this project and to grow the online presence. Review Volunteer Policies and assess scope for specific grant funding.
Hearth Workshop / MakerSpace Project.	Procure and install extraction system. Finalise room layout and signage with MS. Establish a calendar of induction and training sessions for the full MakerSpace provision; to commence with the most popular and most risk machinery/processes. Identify potential woodland workspaces for inclusion within GI with community members. Identify promotional engagement opportunities across the region and procure 3x3 branded pop-up marquee and associated marketing materials. These locations, based on previous conversations and agreements in theory, may include: <ul style="list-style-type: none"> - Carmarthen Market. - Ammanford Market. - Llanelli Market. - Pontardawe Market - Uplands Market. - Swansea/Trinity/Coleg Sir Gar Fresher's Fairs. ... and the various county country fair events coming up between now and the Christmas period. ACTION: Do the Council consent to the purchase of items listed at the end of this report?

Marketing Materials – gazebo can be used for MakerSpace, Community Centre and generic activities.

Item	Supplier	Price	Qty	Line Total
3x3 Pop-up Gazebo	Amazon	£189.95	1	£189.95
Heavy Duty Weight Bags (set of 4)	Amazon	£25.95	1	£25.95
Print - 2.5M x 0.6M Banners (Free of charge to support project)	Designz	£0.00	2	£0.00
Print - 2.5M x 1.2M Backdrop	Designz	£90.00	1	£90.00
Print - 2.5M x 1.2M Table Skirt and Topper	Designz	£90.00	1	£90.00
Print - Full Colour Glossy Bi-Fold info cards (500 Qty, full colour A6, gloss front)	Designz	£100.00	1	£100.00
			Total:	£495.90

Fformiwla 3D

Introducing primary school pupils to STEAM subjects through the development of a 3D printed Formula 1 remote controlled car. All Councillors are invited to attend the event at 11AM on the 22nd of June at Carmarthen Velodrome to support the children from our community in their efforts.

I will be attending the event to support our school, both motivational and technical, and will be taking the opportunity to promote the MakerSpace project to a wider audience.



The team banner displaying the sponsors/supporters of the Ysgol y Bedol team. This is being used in all marketing and promotional materials along with social media and displayed on race day at the Velodrome.

Women's Cycling Tour

We received 12 volunteer supporters from the community to help facilitate the viewing points within the community. Feedback on the event has been largely positive although there have been some complaints in regards to the lack of memorabilia, merchandise etc. from the organisers for people in Cwmaman. It is unfortunate that we were told we would receive these items for volunteers to distribute and passed this on to them when recruiting. It would be a great help if the County officers, and partners, would consider greater parity between communities such as ours, with a duty under the Well-being of Future Generations Act and delivering against it, and the larger towns for future events of this nature.

